

## **About your membership of Fareham Art Group**

By joining Fareham art group you agree to abide by Fareham Art Group's Code of Conduct.

Fareham Art Group is a friendly and welcoming club whose aim is to 'encourage enjoyment through art'.

Members are expected to embrace this aim and treat each other with fairness, courtesy and respect

Fareham Art Group takes your privacy seriously. We will only use your personal information to manage your membership and to send you news, events and activities for Fareham Art Groups members. For example: details of events, meetings, workshops, competitions, exhibitions and other club related information. If you do not want to receive any information about Fareham Art Group you can opt by emailing <a href="mailto:farehamartgroupinfo@qmail.com">farehamartgroupinfo@qmail.com</a>

## Fareham Art Group – Data Policy

- Your details will only be collected to enable authorised persons of the Fareham Art Group to manage your club membership
- 2. Personal information to be collected for membership will include:
  - a. Name
  - b. Address
  - c. Telephone number(s)
  - d. Email address
- 3. Your personal details will not be shared with any third parties or any other member unless express permission has been given by you, except for insurance purposes where your name only will be supplied to the SAA
- 4. Your details will be held by the Membership Secretary for as long as you are a member of Fareham Art Group and will be disposed of in accordance with our retention policy
- 5. We will only contact you to provide you with relevant information about the club and its activities
- 6. Email distribution lists will be created in such a way as not to disclose the email addresses of those contacted
- 7. Lists of member's names and contact details collected for an exhibition, event or activity will be disposed of in accordance with our retention policy
- 8. Bank account details will only be requested from you when a payment is required, to pay the proceeds from any sales made (from an exhibition or other club related activity), directly into your bank account
- 9. We may use photos and details of your work in a publication (e.g. Newsletter) or online (FAG website, Facebook, Instagram) for the purposes of celebrating achievement or promoting our club
- 10. The results of club competitions may also be published in our Newsletter, on our group website, group Facebook page or group Instagram.